

UKCPA Marking sheet for awards and abstracts

Some helpful hints on using the marking sheet

The submission should be either a research project, a piece of audit work or service (practice) development. It is important that these are differentiated at the start as the evaluations differ accordingly. The category of each paper should be easily identifiable, if it is **not** please leave blank or make a comment in the box.

The reviewer is then asked to score each section of the paper using the scales given to indicate the strength of each section (where the lowest score = very weak and the highest score = very strong). Then compile an overall score for each study (a sum of all 7 scores). As the overall score is based on the strength of each section, this makes it objectively easier to order the papers at the end.

For ABSTRACT SUBMISSIONS for CONFERENCES, a minimum score of 24 (out of 40) is required for acceptance.

FOR AWARD SUBMISSIONS, a minimum score of 26 (out of 40) is required in order for a submission to be considered for the award.

BDF, 4 December 2008

